

Committee meeting 17 June 2024

Seven committee members present, no apologies. Eight items discussed.

1) Other club activities eg cycling, kayaking

Wendy advised that these activities would be covered under the club's insurance, including e-bikes (from July 1). Members will be advised before the next walk program meeting that if they have any ideas for other activities such as a day trip or mini-camp, they should bring their ideas along to the program meeting. The club may need to develop a manual to cover different events, and the event would need a co-ordinator. The committee agreed in principle to other events being added to our program.

2) Website update

Wendy advised that the blog has been taken down from the website. The "Gallery" section shows photos of club activities and is a way to keep the website active and findable by search engines. Wendy wants more photos to add to the Gallery. The committee is asked to talk to members during walks and get them to send interesting photos to Wendy by email (not closeups of individuals, perhaps a theme, 4-6 original photos, one photo per email. 1 to 2 times per month. Contact Wendy before sending or talk to a committee member. To go on the web so the general public can see).

3) Grants

Wendy asked for ideas for grant applications. One possibility could be a 90 minute general first aid session for all members.

4) Membership lists, forms, etc

Jan B is chasing a couple of people before finalising the membership list. New membership forms should be handed in in person so the new member's walk fitness can be assessed. The new membership form has been updated to include info about our new financial year.

5) Governance

Steve gave a brief overview of the committee's governance responsibilities set out by Fair Trading NSW and also under our constitution. The Fair Trading website has more details. Records must be kept, some indefinitely. Also, the committee needs to work on a consensus basis, not as individuals.

6) Record keeping

Steve said these include minutes, walk records, programs, etc, and they are a record of what the club has done. May need to be stored on hard drive or cloud. Jan T will be having a meeting with Michael to consider how to store our records. The web manager is also responsible for document storage.

7) Format of the published program

Some discussion was held about the best format for the program. An XL spreadsheet could be good, but may not be as print-friendly. It could be a "live" program, but this would require extra admin to keep it updated. The Batemans Bay club program could be a good example.

8) Walk grading system

Steve stated that we should be using a standard grading system, as used by National Parks and most other walking clubs. The standard system has 5 grades, and these could be adopted for our next program. The committee will review the wording of the current walks grading page on the website to further improve it. If adopted, the secretary could email all members with an explanation of the new grades when the next program is available.

9) Driver donations

The new system of rounding to the nearest \$5 seems to be working OK, based on 3 passengers per car paying \$0.15 per km.